



## Curriculum Alignment Grants for Institutes of Higher Education – State Fiscal Years 2024 and 2025

**Question 1:** Are Facilities and Admin (F&A) allowed to be included?

**Answer:** What is typically considered F&A would fall under budget code 895 Federal and Nonpublic Indirect Cost. State grants do not allow for budget code 895. The full budget must fall into the line items provided in the budget document. Refer to [FY 2024 Chapter 5 - Object Dimension](#) for full definitions on what is allowed per object code.

**Question 2:** Are we allowed to use funds for travel expenses to attend the conference and meet with our partners? Expenses would include mileage, lodging, food, and conference registration for two faculty.

**Answer:** Yes, funding can include costs for meeting with partners, planning, and other grant work provided it is aligned with the goals of the grant for developing curriculum alignment. As a reminder, any travel expenses must follow the commissioners plan for travel reimbursement.

***Question and Answers received as part of the previous competition.***

**Question 1:** Are we allowed indirect costs on this grant application, and if so, what percentage?

**Answer:** Indirect is not allowed for state funded grants. The full budget must fall into the line items provided in the budget document.

**Question 2:** If we apply jointly as more than one region, can we apply for the funding of multiple regions?

**Answer:** This is allowed. Applicants applying for funds in multiple regions should clearly demonstrate the need for the requested funding in the narrative and budget document.

Question

**Question 3:** As we are meeting to collaborate on writing the grant, we are hoping that MDE has a set limit on what the fiscal agent can charge for hosting the grant. This language was from the GYO grant and we are wondering if you have a minimum or maximum that the institution hosting the grant can charge for a fiscal agent fee, "As indicated in Laws of Minnesota 2023, chapter 54, section 6, grant recipients must use at least 80 percent of grant money for student stipends, tuition scholarships, or unique student teaching or field placement experiences."

**Answer:** MDE does not set a limit. As with all funding, requested funds must be reasonable. Reasonable means you are paying fair market price for the item or services.

**Question 4:** If we set up interagency agreements between Minnesota State Schools is that considered a subcontract?

**Answer:** No, it is an interagency agreement.

**Question 5:** If we hire an outside consultant to run a meeting would that be a subcontract?

**Answer:** Yes, because you are paying someone outside of your organization to do work.

**Question 6:** If we are paying for hotel rooms is that a subcontract?

**Answer:** No, that is a cost and should be reflected as a budget item. As a reminder, any travel expenses must follow the commissioners plan for travel reimbursement.