

Sample workplans are included to give responders an overall picture of the work of the Child Care Aware system. Use this sample workplan as a reference for completing the specific areas included in the proposal, with the understanding that this is a guide, not a final plan.

## District and Region Responders refer to:

**Goal Area 1: Operational Functionality**

**Goal Area 2: Develop**

**Goal Area 3: Diversity, Equity & Inclusion**

**Goal Area 4: Partnering and Collaboration**

**Goal Area 5 (District): Professional Development**

Goal 5c: Advise (career goal advising of all types)

Goal 5d: Empower to Educate

**Goal Area 6 (District): Grant Administration**

**Goal Area 7 (District): Recruitment**

**Goal Area 8 (Region): Parent Aware Quality Coaching, Racial Equity Leader Coaching, and CLASS Coaching\***

**Goal Area 9 (Region): Child Care Wayfinder\***

\*If Region work is included in your proposal.

## Training Delivery Responders refer to:

**Goal Area 1: Operational Functionality**

**Goal Area 2: Develop**

**Goal Area 3: Diversity, Equity & Inclusion**

**Goal Area 4: Partnering and Collaboration**

**Goal Area 5 (District): Professional Development**

Goal 5a: Plan (training scheduling and local trainer recruitment and ongoing support)

Goal 5b: Support (professional development customer service and training event support)