

Implement the Regional Parent and Family Leadership RFP Question and Answers

1. *In considering budgeting I am wondering if the training materials are provided by PLTI or if the cost for training materials should be budgeted for?*

A: The state is covering the costs of the curriculum and materials.

2. *May we include a budget line item for interpreters and a culturally specific co-facilitator?*

A: Supports should be added to the budget that are culturally affirming and allow for participation of all communities. IPLI specifically requires a facilitator to lead the cultural foundations portion of the curriculum.

3. *How quickly would Participant groups of 18-25 caregivers need to happen once the July training happens?*

A: The first phase and first cohort must be complete by June 30, 2026

4. *How does this coincide with child protection cases - - is this a model that is most often used before, during or after a child protection case?*

A: This model does not directly coincide with child protection cases, however that model has been used as a preventative strategy to childhood abuse or neglect as personal and civic confidence has a positive ripple effect on parents and their families. There are some conversations within the Tribal Court system regarding use during open child protection cases.

5. *How was this specific curriculum selected? And are we able to see the sample curriculum?*

A: The Parent Leadership Training Institute (PLTI) curriculum was developed by the Connecticut Commission on Children and is implemented by the National Parent Leadership Institute (NPLI). DCYF selected PLTI for this initiative based on its strong civic engagement framework, which empowers parents as leaders and advocates for their communities. In Minnesota, this curriculum is being adapted and culturally enhanced by Indigenous Visioning to ensure it reflects the values, experiences, and strengths of Indigenous families. A sample of the curriculum has been made available on the DCYF grants and contracts page.

6. *Re: the PLTI curriculum, how many hours are each class and are they ever offered virtually or all in person?*

A: The structure of the PLTI sessions, including the time, location (in-person or virtual), and timing, is ultimately determined by the regional Civic Design Team. This allows flexibility to align with parents' schedules, available resources, and community priorities, ensuring that the training format best supports both parents and facilitators. Typically, PLTI is offered as a 20-week program with each session lasting around 4 hours. This includes 1 hour for gathering and shared meals, followed by 3 hours of instruction. However, this format can be adapted based on the unique needs and preferences of each community.

7. *Could you apply to support more than one region?*

A: Yes, organizations can apply to support more than one region. However, each region should have a dedicated Civic Design Team (CDT), site coordinator, and 3-5 facilitators to ensure effective program delivery and community support.

8. *Do partnering organizations need to have LLC/Nonprofit/Govt or Tribal Status or can community members qualify as partnering orgs?*

A: Partnering organizations can also be coalitions, private businesses, individuals, parent leaders, partners from educational institutions, etc.

9. *Is the civic design team typically compensated or is this a volunteer team?*

A: Typically, civic design teams are made up of volunteer leaders from the community. In some cases, parent leaders are compensated if they are not serving in the capacity of representing an organization.

10. *Please share more about what you mean by “describe a sustainability plan and how they will contribute 50% of program costs by year three of the grant contract and 100% of program costs in year four and ongoing”.*

A: Sustainability is a key part of the model, and we expect by year 4 that an organization will be fully supporting the program without state support. The year 3 expectation is to provide an on-ramp to full sustainability. The 50% requirement should be evident in the budget submitted.

11. *How many parent leaders participate per class, typically? And how quickly would these teams need to be assembled?*

A: The class/cohort size is typically 18 to 24 participants. The team refers to one site coordinator and three facilitators. They don't need to have the Civic design assembled yet.

12. *Are parent leaders (participants) compensated for their participation?*

A: This will be up to each grantee and most likely a choice made by the local civic design team. Any budget for this would need to be included in your workplan and budget.

13. *Would this be incorporating the CLTI initiative as well?*

A: This funding opportunity is specific to PLTI/IPLI. Including the CLTI would be a question for the local Civic Design Team

14. *Just confirming – this would be a max of \$75,000 / year?*

A: Yes, up to \$75,000 for 3 years – June 30, 2028

15. *Is this RFP open to community training organizations with an LLC?*

A: Yes

16. *For the training July 9 to July 13, 2025, in Minneapolis at the Delta Hotels, Minneapolis Northeast, with NPLI staff – will that be held through the weekend with the Coordinator + 3 facilitators?*

A: Yes. The turn-around for this application is tight. It might help to see who in your organization or amongst your partners might have an interest in joining this facilitation team should you receive the grant. It might be that they are already leading community facing trainings. School Districts are also good partners as they have family and community liaisons that have served as facilitators for local PLTI's. You may also have current parent leaders you work with in some other capacity that can be a good fit. Happy to provide more support on identifying fit.

17. *For the training on July 9-13, 2025, at the Delta Hotels Minneapolis Northeast with NPLI staff – will this include the coordinator and 3-4 facilitators?*

A: Yes, the training will include the site coordinator and 3-4 facilitators. To prepare for this, it is important to identify a lead person, such as your site coordinator, along with 3-4 facilitators, who will attend the NPLI conference. These individuals should be prepared to take on key roles in implementing the PLTI model locally. To ensure you have a strong facilitation team in place, consider reaching out to current parent leaders you work with or other community members who are committed to family leadership and civic engagement. Given the tight turnaround, it is a good idea to have these individuals mark their calendars for the July conference.

18. *Do we need to provide partner organizations?*

A: Yes, you should identify partner organizations as part of your grant application. However, if formal partnerships have not yet been established, you will need to include a timeline and plan

outlining how you will engage and secure these partnerships to support the successful implementation of the PLTI program.

19. *Is this grant specific to Indigenous populations only?*

A: No, the Parent Leadership Training Institute (PLTI) RFP is open to all Minnesota communities. IPLI is a cultural addition developed by Indigenous Visioning to the PLTI and is specific to Indigenous communities.

20. *What sort of entities are eligible to apply? Nonprofit/for profit/Orgs with a fiscal sponsor?*

A: All entities meeting the RFP requirements are invited to apply.

21. *While it looks like we would qualify as a Target Organization, It looks like the process of applying might take a little time. Can you tell me how quickly materials are reviewed, and how much weight this carries in the application process?*

A: DCYF cannot guarantee a timeframe for review of Target Organization status. An applicant may describe in their organization description how they meet Target Organization requirements.

22. *Is the reference to new, existing, or expansion program specific to PLTI/NLTI vs the proposal expanding existing programming that heavily overlaps with the training institutes?*

A: Because of the nature of the program, the reference to “new, existing, or expansion program” is to identify if the organization is already supporting parents in some way. The program does not have to be a parent leadership program.