



## Voluntary Prekindergarten and School Readiness Plus UFARS Memo

To: Superintendents or Recipients of Voluntary Prekindergarten/School Readiness Plus Funding  
From: Cathy Erickson  
Date: September 10, 2024

This memorandum is to outline the Uniform Financial Accounting and Reporting Standards ([UFARS](#)) expenditure coding for the voluntary prekindergarten (VPK) and school readiness plus (SRP) programs. For VPK programs, eligible school district or charter school must record expenditures attributable to voluntary prekindergarten pupils according to guidelines prepared by the commissioner of education under Minnesota Statutes 2023, section [127A.17](#).

Expenditures attributable to **voluntary prekindergarten** pupils should be coded to Program Code 200 in Fund 01. Since Minnesota Statutes 2023, [section 124D.151](#), does not require a reserve, there is not a finance code associated with VPK. Please see below for the unrestricted grid.

When using other funding sources to supplement voluntary prekindergarten, use the already established UFARS codes with the appropriate fund. These other funding sources may include, for example, Title I, Early Learning Scholarships Pathway I and II, and School Readiness. Certain restrictions apply when blending and braiding these funds with voluntary prekindergarten funds. More information about allowable funding sources to supplement voluntary prekindergarten is available using the fiscal year (FY) [2025 UFARS Manual Chapter 10](#).

Districts with approved remodeling costs associated with a voluntary prekindergarten program per Minnesota Statutes 2023, section 124D.151, should record expenditures approved by the commissioner for remodeling existing instructional space to accommodate prekindergarten instruction using Finance Code 355, voluntary prekindergarten remodeling costs (Fund 01 and/or 06), which was added for this purpose. Please see below for the restricted grid. Expenditures in this code apply to Balance Sheet Code 467, Restricted/Reserved for Long-Term Facilities Maintenance (LTFM), [Minnesota Statutes 2023, section 123B.595](#), subdivision 12.

Expenditures attributable to **school readiness plus** pupils should be coded to Program Code 584 in Funds 01 or 04. Record expenditures and revenues in Fund 01 for at-risk children not paying a fee. The revenues and expenditures in this code apply to Balance Sheet Code 422 (Fund 01) and Balance Sheet Code 464, Restricted Fund Balance (Fund 04). More information can be found in the [UFARS Manual Chapter 3 Program](#).

If you have questions about UFARS codes, please contact [MDE UFARS accounting help desk](#) (mde.ufars-accounting@state.mn).

## Unrestricted – General Fund 01 – FY 2025

### Permitted Expenditure Code Grid

PROG. NO.	ORG SERIES 005	ORG SERIES 001-004	ORG SERIES 006-999	OBJECT SERIES 100	OBJECT SERIES 200	OBJECT SERIES 300	OBJECT SERIES 400	OBJECT SERIES 500	OBJECT SERIES 700 & 900	OBJECT SERIES 800
200	X	X	X	X	X	X	X	X	NOT ALLOWED	X

### Restricted Finance Grid – FY 2025

FIN	DESCRIPTION	FUNDS	ORG	PROGRAM	OBJECT
355	Voluntary Pre-kindergarten	01	001-999	865 LTFM, Excluding Costs in Programs 866 and 867	110-280, 289-309, 315-320, 590, 820, 910
355	Voluntary Pre-kindergarten	06	001-999	867 LTFM Projects That Are \$2,000,000 or More Per Site	110-280, 289-309, 315-520, 590, 790, 820, 910