

Community Resource Center Advisory Council Meeting Minutes

Meeting Date: May 19, 2025

Meeting Time: 4:00 PM (ct)- 5:30 PM (ct)

Attendance:

Members

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Amy Arnt-Buzzard | <input type="checkbox"/> Jayne Gibson | <input checked="" type="checkbox"/> Jessica Jungroth | <input checked="" type="checkbox"/> Zerina Said |
| <input checked="" type="checkbox"/> Suzanne Arntson | <input type="checkbox"/> Marlana Hanson | <input checked="" type="checkbox"/> Jessica Little | <input type="checkbox"/> Wahbon Spears |
| <input checked="" type="checkbox"/> Kanisha Bliss | <input type="checkbox"/> Lee Her | <input type="checkbox"/> Julie Neitzel Carr | <input checked="" type="checkbox"/> Molly Schroeder |
| <input checked="" type="checkbox"/> Jennifer Compeau | <input type="checkbox"/> Jeff Horton | <input checked="" type="checkbox"/> Felicia Orozco | <input checked="" type="checkbox"/> Catherine Wright |

Staff

- ☒ Megan Waltz
- ☒ Hafsa Abdi
- ☒ Heather Reynolds
- ☒ Rebecca Juarez

Guests

Shamsa Dhayow, Brenda Mahoney

Location: Webex link

Purpose of the council:

To advise the commissioner of the Department of Children, Youth and Families on the development, implementation, evaluation and ongoing governance of Community Resource Centers (CRC) in Minnesota.

Duties of the council:

Duties include, but are not limited to, advising the commissioner on:

- The development and funding of a network of community resource centers
- The development of requests for proposals and grant award processes
- The development of program outcomes and accountability measures, and
- Ongoing governance and necessary support in the implementation of community resource centers.

Meeting objectives

1. Review and orient the council to its purpose, goals and objectives responsibilities, deliverables, and the timeline to ensure co design, implementation and monitoring, as per the legislation.
2. Build relationships amongst the council members to increase communication and support the sharing of individual values, experiences and interest to benefit the collective interest.
3. Reflect on key learnings and data from relationship-based services, programs and initiatives which seek to connect families to state, local and regional resources.
4. Discuss the characteristics and essential resources for coordination, planning and partnerships for collaboration that is responsive and contributes to families getting what they need for wellbeing of children, families, and communities.
5. Recommend potential measures of success for **culturally responsive, relationship-based service navigation** through programs, services or initiatives intended to benefit children, families, and communities.

Agenda with added Minutes

1. Welcome, Introductions, and Agreements

- A. Icebreaker- “What is your favorite book and why”?
- B. Review: agenda, meeting objectives, meeting agreements
- C. Announcements
 - Update council on CRCs’ collaboration with Minnesota Story Collective

3. Legislative Report Overview

- A. Review: Legislative report
 - Introduction and background
 - Purpose of report
 - Timelines
 - Network of community resource centers and requests for proposal and grant award processes
 - Program outcomes and accountability measures
 - Ongoing governance and necessary support
- B. Critical question: Is there sustainable funding?
 - Response: I recognize there is need for additional information. The exciting thing is the FRC network sustainability isn't connected to federal funding.

4. Review Ongoing Logic Model Work

- A. Review: Ongoing work with logic model and how it will serve as the basis of program evaluation
 - MMB recently met with the core team last week to write down the logic model including the practical visioning and outcomes. From there, our team incorporated the planning activities under each category. We will be finalizing this work with the grantees themselves during the June grantee meeting.
 - Social determinants of health have changed to protective factors because there is no way to measure SDoH, and protective factors seemed more relevant, as it is talked about in the RFP more. Are there any objectives to this change?
 - Response: Great change
 - Response: This looks great!
 - Response: This is good
 - Response: I agree, I like the changes
- B. Review: Logic model outline
 - Review draft activities in logic model
 - Walk through activities, outcome by outcome
 - Do these activities seem like they are categorized correctly?
 - Incorporate the activities based on grantee workplans
- C. Question: Did we have discussion on whether the practical vision would include reduction in child protection/involuntary services?
 - Response: Outcome 3.2 is the closest measure for this.
- D. Question: Have grantees decided on the questions to include when clients come in?
 - Response: There was a small survey group around the questions that CRCs include on forms. The work group wanted to put the onus more on the CRC’s than on the parents, so we paused that work for now as we continue visioning and the logic model. However, we’ll be picking that up in a month or so, so by the time we come back in a month or so we’ll have questions for the

- council to say “yes that’s the questions we want” or make other suggestions. For now, grantees are collecting demographic data, and what services and supports families are asking for when they come through the door. But that’s also apart of ongoing evaluation work
- E. Action: Gather feedback and incorporate any necessary changes

5. Reflection

- A. Question: Reflecting on the meeting, share your one word/short phrase with the group
- Response: Data
 - Response: Funding
 - Response: Excited to hear from grantees
 - Response: Optimistic
 - Response: Sustainability
 - Response: Eager to hear/learn from grantees
 - Response: Eager for grantee spotlights

6. Closing and Next Steps

- A. Logic model draft will be sent out to the council
- B. Next meeting, refinement of questions for the parent survey will start
- C. Begin planning for grantee spotlights (having one member of grantee organizations join each advisory council meeting)
- D. Next Meeting Date is July 28, 2025, at 4:00pm (CT)