

## **Chisago County Citizen Review Panel Meeting Minutes**

Nov 4, 2025, 12:00-1:30 PM Hybrid: Center City HHS Conference Room & Microsoft Teams

Present:

- Chisago County: Karlene Smith
- State of Minnesota Dept. of Children, Youth, and Families: Laura Gapske
- Community panel members: Lisa Ryning, Nancy Grossman, Karen Kennedy, Deb Kerschner,
- Others: Laurel Dreckman, Arianne Zierman, and Lorraine Swenson
- Absent:

### **I. Welcome**

### **II. ACTION ITEM: Vote to appoint applicants**

- Vote to appoint recommended applicants: Motion by Nancy, Second Lisa. Passed with unanimous vote.
  - Laurel Dreckman
  - Lorraine Swenson
  - Adrienne Zierman
- Resignation of Peter Grund, co-chair from panel due to medical issues; The panel will sign and send a card to Peter at the January meeting.

### **III. ACTION ITEM: Vote to appoint Co-chair**

- Nominations or volunteers to be co-chair. Karen Kennedy nominated by Nancy Grossman. Lisa Ryding second. Passed with unanimous vote.
- A co-chair serves for two-year terms. Next year, Deb Kershner will step down to have a staggered co-chair model.

### **IV. ACTION ITEM: Vote to send panel member to National Citizen Review Panel Conference**

- The panel voted to send one or two members to the National Citizen Review Conference.

- Funding options for additional project funds can be supported through an annual plan, if needed prior to June 30, 2026.
- The draft budget for conference expenses will be resent to all panel members.
- Co-chair, Deb Kerschner, can attend, if no one else is willing to attend.
- Members discussed options of how to select the member to attend the conference in the future. No changes have been made at this time. It could be a future operating procedures modification.
- Registration for the conference opens on Nov. 20, 2025.
- Gapske will send a survey for members to express their interest in attending the conference.

## **V. Review workplan and review draft annual report with recommendations**

- Panel reviewed all activities achieved in 2025 from workplan.
- Panel reviewed draft report and recommendations drafted by chair, Deb Kerschner. Panel provided feedback.
- Gapske will run the recommendations by Rebecca Wilcox to gather information on any recommendations that are already in process at DCYF.
- Gapske will send a follow up email to thank the counties that participated in the survey and shared the recommendations with them.

## **VI. Brainstorm project ideas for 2026**

- April Child Abuse Prevention Awareness Month event

Sources of info:

- CFSR (retreat handout)
- Bulletin on legislative changes
- Most recent: Child maltreatment Report for 2023
- Other project/ideas/passions of panel members

## **VII. Next meeting:**

Meeting-Hybrid	Schedule	Date
Chisago County Citizen Review Panel meeting	Every First Tuesday of the Month noon-1:30 pm	January 6, 2026