

AFRICAN AMERICAN CHILD WELL BEING ADVISORY COUNCIL

Meeting Minutes

DATE: August 28, 2024	TIME: 5pm-7pm
LOCATION: Virtual	ADDRESS: Microsoft Teams

Members Present: J. Lukes, J. Blakey, C. Devonish, J. Williams, K. Porter, C. Washington, D. Woods, L. Lewis, T. Russell, A Aguy

Members Absent: N. Lenoir, J. Rogers, A. Hill, H. Yusuf, Y. Lee, T. Thomas

DCYF: S. McPherson, D. Gilchrist **Guests:** C. Dixon

I. **OPENING BUSINESS - Presented by J. Lukes**

- A. Meeting was called to order at 5:12pm by Janine Lukes
- B. Motion to approve agenda announced by J. Lukes. SM announced correction to title of program "Parent Support Outreach Program". Agenda and corrections approved by Lynn Lewis and seconded by C. Devonish.

II. **SPECIAL BUSINESS - Presented by J. Lukes**

- A. D. Woods was welcomed back.
- B. Annual Contracts - SM thanked everyone for completing their annual contracts efficiently and timely. Current council membership total is 16 members.
- C. Nov 13th and Dec. 11th are new meeting dates throughout the holidays.
- D. Meeting was turned over to guest speaker Charles Dixon representing "Parent Support Outreach Program" (PSOP). PowerPoint presentation occurred followed by questions and discussion. Members commended C. Dixon on such an informative presentation. Any remaining questions should be sent to SM to forward to PSOP.

III. **NEW BUSINESS - Presented by J. Lukes**

- A. D. Gilchrist described direction of the Unit work as defined in the Minnesota African American Family Preservation Act, indicating there is much work to be done and that the unit staffing will be increasing to meet those responsibilities and to also support the needs of the council. D. Gilchrist informed council that the council duty describing the AACWBAC work with the Cultural and Ethnic Communities Leadership Council (CECLC) will likely be revised due to CECLC functions specifically being under DHS and not DCFY.
- B. Council Duties - J. Lukes guided the council through the six major responsibilities of the council as per the MAAFPA.
- C. Council will be reverting to two meetings per month.

IV. **SUBCOMMITTEES - Presented by J. Lukes**

1. Council confirmed subcommittee selections. All members must be on one of the two subcommittees.
2. Subcommittee meetings will reconvene as needed for the second meeting per month.

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3. Meetings are compensated per meeting not via time in meeting.
4. D. Gilchrist described process for data requests from subcommittees.
5. Subcommittee chairs must notify SM of meeting schedule and attendance to compensate members for subcommittee participation.
6. Subcommittee updates will occur in all general council meeting.

V. ADJOURNMENT - occurred at 7pm.