

**Children Services Review Panel/
Citizens Review Panel
Ramsey County**

**Meeting Agenda
April 27, 2026**

Members Present: Ankit Sood, Tonya Long, Molly Evans; Kat Ruth-Leigh, Casey Acord

Absent: Rae Johnson, Jill Esch; Beth Salzl; Melissa DeBlizan

Ramsey County Staff: David Herrera

MN Dept. of Children, Youth, and Families: Laura Gapske (DCYF)

Guests:

Reminder of Agreements:

If you would like a copy of agreements, please reach out to Laura Gapske.

Ice Breaker

Old Actions:

- MAAFPAs Case Reviews
- Flyer Updates
- Foster Care Survey

Welcome New Member

- Bob Whitehead (in process of appointment)

Approval of March meeting mins.

Molly motions; Ankit seconds; passes unanimously

Old Business

MAAFPA Case Reviews-Updates from Ramsey County

Flyer Updates-David

Updates from DCYF

Updates from Ramsey County

MAAFPA Reviews for the second half of 2025 are done. We do continue to see how community members can participate in case reviews, or in other capacities. We are having conversations with internal IT, property management, and SSIS staff. We will continue to update you all on next steps.

Flyer update:

We are recommended to add a current project we are working on to attract interested people. It lets people know we are actively working on something and not just convening with no purpose. With the approval of the group, David will add the Screening project to the flyer.

Staffing update:

David is leaving Ramsey County. Social Services is currently having conversations on how we can ensure the work continues with as little disruptions as possible.

Project Discussion and Timeline-Any update or revisions?

Possible ways to get mock cases:

1. We all get the same cases
2. We all get different cases
3. A specific number of members get the same cases (ex. 3 members get 6 cases, and so on)

The group decided on breaking into groups and reviewing the same cases, within the groups.

Questions from Members:

- How can we manage all the documents we get? It gets overwhelming to ensure we have all the correct documents
 - Looking into how we can create a SharePoint or other cloud.
- For case reviews, will these be on paper or virtual?
- Can we get a list of questions we are asking ourselves as we look through cases?
 - Definitions for neglect, abuse, etc.

Questions:

Screening reports from Ramsey County reviewed (mix of AAFP and other closed case ideally- what will the internal process at Ramsey County?)
How would panel members screen the information given in the report?
Goal for each member does 5 or 6 cases (50 total requested)

PRESENTATION

Amanda Lager, DCYF, Lead policy expert of child maltreatment screening guidelines (5:30 PM-6:00 PM)

Unfortunately, Amanda was unable to attend. We will work on getting Amanda rescheduled. See if Amanda can meet on the 18th

Announcements - Time allowing
Moving May meeting to May 18th