

Early Childhood Education Outcomes (ECEO) Screening Report

Frequently Asked Questions

Updated July 8, 2026

Q: When is the data entry open in the screening report?

A: The [ECEO](#) system is open for screening data submission May 1 and it is due September 30 each year.

Q: How do I get access as a screening coordinator or administrative assistant to ECEO Screening Report?

A: The district Individual Official with Authority (IOwA) provides user access through EDIAM. This is usually the superintendent. The Early Childhood Screening Coordinator should follow instructions under [Creating a new EDIAM user account](#). They should request the “screening user” or “assessment/screening user” roles if they also upload assessments. The superintendent (IOwA) will need to follow instructions under [Identified Official with Authority \(IOwA\) Setup process](#) - open link to “How to Authorize User Access in EDIAM.”

Q: How do I get access as a Superintendent in the “screening approver user” role to review and electronically sign the statement of assurances in the ECEO Screening Report?

A: The district Individual Official with Authority (IOwA) or Superintendent assigns their own “screening approver user” role through EDIAM in order to electronically sign the statement of assurances. They assign the role by following instructions under [Identified Official with Authority \(IOwA\) Setup process](#) - open link to “How to Authorize User Access in EDIAM.”

Q: If I am also an assessment staff who uploads data which user role should I request of my superintendent?

A: Request the “assessment and screening” user role through [EDIAM](#).

Q: I sent the report to the approver or superintendent but a ‘warning’ message pops up that there is no EDIAM (superintendent/director) approver role assigned. What should I do?

A: Click ‘yes’ in the pop up as it will automatically send an email through [MDE-ORG](#) look up to the superintendent, so they may do the steps to complete the report.

Q: I submitted my data but the home page says it is not complete, what do I do?

A: Go back into data entry and click all 3 buttons on bottom of last page: 1. save and validate, 2. submit report, 3. send report to approver.

Q: How do I know my districts' state aid for screening or funds used from other programs?

A: Click on the link on page 4 to see totals on Minnesota Department of Education (MDE) aid entitlement. Note this report is only updated once per month so the most accurate details will be through contacting your district MARSS coordinator who submits this data. Your district finance staff or accountant may also be of help. You can estimate your aid by adding up the total children screened prior to kindergarten who were 3 years (\$98), 4 years (\$65), 5 or 6 years (\$52) or after kindergarten within first 30 days (\$39). There is no aid for screenings completed after the first 30 calendar days of attending kindergarten.

Q: Do we need to submit estimates of funds from other programs used for screening?

A: For the Early Childhood Education Outcomes screening report, districts report only the estimated state screening aid. Other funds used for the program (including general funds or grants, etc.) and spent by the program should be documented through Unified Financial Accounting and Reporting Standards (UFARS). Ask your district accountant about this reporting.

Q: How do I see a copy of last year's ECE Outcomes report?

A: In [ECE Outcomes Public Facing Screening Report](#) choose the year and scroll down to the name of your district.