Community Resource Center Advisory Council Meeting Minutes

Meeting Date: September 28, 2026

Attendance:

Members

☐ Amy Arnt-Buzzard	☐ Jayne Gibson	☒ Jessica Jungroth	☒ Zerina Said
☐ Suzanne Arntson	☒ Marlena Hanson	☒ Jessica Little	☐Wahbon Spears
☒ Kanisha Bliss	☐Lee Her	☐ Julie Neitzel Carr	☒ Molly Schroeder
☒ Jennifer Compeau	☐Jeff Horton	☐Felicia Orozco	☒ Catherine Wright

Staff

☒Hafsa Abdi

☒Heather Reynolds

☒Megan Waltz

Guests

☒ Abra Pollock, MAD

Location: Webex link

Purpose of the council:

To advise the commissioner of the Department of Children, Youth, and Families on the development, implementation, evaluation and ongoing governance of Community Resource Centers in Minnesota.

Duties of the council:

Duties include, but are not limited to, advising the commissioner on:

- The development and funding of a network of community resource centers
- The development of requests for proposals and grant award processes
- The development of program outcomes and accountability measures, and
- Ongoing governance and necessary support in the implementation of community resource centers.

Meeting objectives

1. Review and orient the council to its purpose, goals and objectives responsibilities, deliverables, and the timeline to ensure co-design, implementation and monitoring, as per the legislation.
2. Build relationships amongst the council members to increase communication and support the sharing of individual values, experiences and interest to benefit the collective interest.
3. Reflect on key learnings and data from relationship-based services, programs and initiatives which seek to connect families to state, local and regional resources.
4. Discuss the characteristics and essential resources for coordination, planning and partnerships for collaboration that are responsive and contribute to families getting what they need for wellbeing of children, families, and communities.
5. Recommend potential measures of success for **culturally responsive, relationship-based service navigation** through programs, services or initiatives intended to benefit children, families, and communities.

Agenda with added Minutes

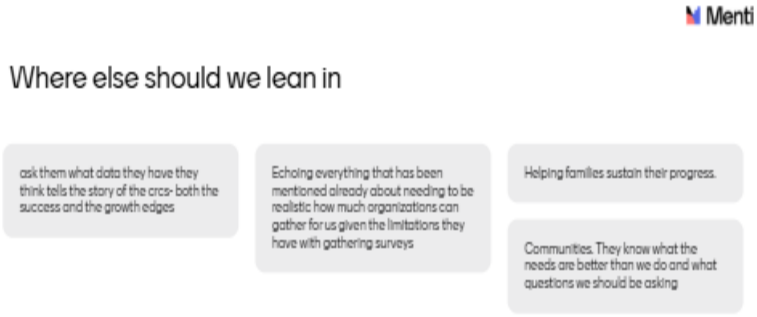
1. **Welcome, Introductions, and Agreements**
    A. Have you ever been to the state fair? If so, what is your favorite thing to do there?
    B. Review of meeting objectives, meeting agenda, meeting agreements.

2. **Welcome**
    A. Review: Community Resource Center Advisory Council Charter, go over agenda for this meeting.

3. **Survey Data Share-out- Abra Pollock**
    A. Activity: Review the parent survey's creation and purpose
    B. Activity: Review the parent survey's alignment with the CRC logic model
    C. Menti Question 1: How do you interpret the data?
        - Menti Response



    D. Menti Question 2: Where else should we lean in?
        - Menti Response



    E. Menti Question 3: From your experience, what other supports may be needed?
        - Menti Response



F. Menti Question 4: Are we getting what we need from the survey?
   - Menti Response



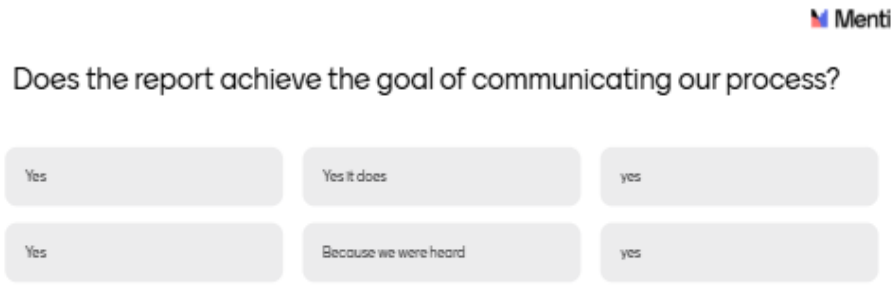
4. Governance Report

A. Review the governance report
   - The Community Resource Center Advisory Council reviewed one to two case studies during each meeting between September 2025 and July 2026. Department staff consulted with the meeting facilitator in planning the governance task discussion and decision making with the central goal of ensuring council members engage deeply with the concepts in realistic and complex situations. The case study models were adapted to real challenges that Community Resource Centers experience and asking members to consider where governance steps in and how. The meeting facilitator introduced the governance task to the council members, the case study, and provided time for discussion.

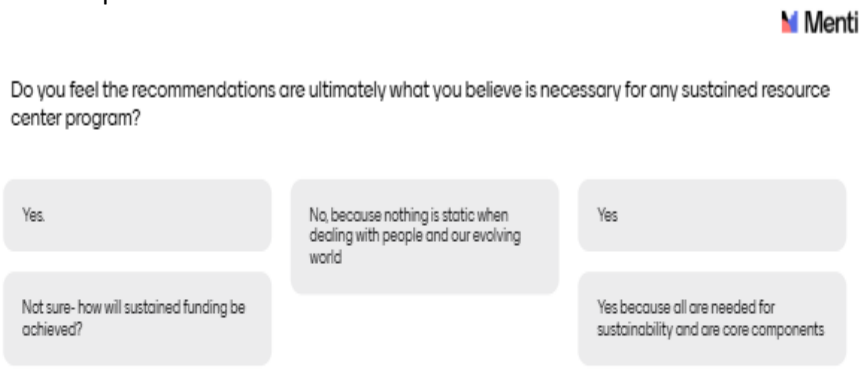
B. Discussion question: Should we include additional information on the case studies' background to breathe more life into the examples?

C. Final two recommendations
   - Develop a shared model of governance between partners to ensure collaboration, sustainable resource management, and families and communities are partners in the work.
   - Another non-profit organization is necessary to best support engagement, learning, and accountability of the network of C/FRC organizations.

D. Menti Question 1: Does the report achieve the goal of communicating our process?
   - Menti Response



E. Menti Question 2: Do you feel the recommendations are ultimately what you believe is necessary for any sustained resource center program?
   - Menti Response



F. Menti Question 3: Do the recommendations convey the ultimate messages around partnership?
   - Menti Response



- Question: Is there explicit information in this document about how CRCs are connected with FRCs. I'm in other meetings where FRCs are talked about so regularly and people forget about the CRCs or the connection
  - Response: Any network that we would be involved in would be supporting a model such as FRCs and folks who did not want to be part of a model. CRC is an umbrella term where all are welcome. The FRC network is called the community and family resource center network. There is an effort to bring the two together.
- Can there be a paragraph added to the document about how CRCs and FRCs are connected. The reason I ask is because they're often discussed as very different entities that are in competition with one another. I would love a document clarifying that.
  - Yes

5. Closing, One-word Reflections, Next Steps

A. Next CRCAC meeting on November 23rd
B. Next grantee community of practice on November 18th